



Minutes

Executive Committee

April 17th, 2023 10:00am - 11:30am

Location: In-Person at NWWIB Office or virtually

Join Zoom Meeting:

<https://us06web.zoom.us/j/89761615977?pwd=Ty9DRGV1N2JEMVI1NHY5WGIZdUJJudz09.>

Meeting ID: 897 6161 5977 **Passcode:** 625150

ATTENDEES: Judy Aspling Richard Nystrom Kelly Klein
 Dale Kelm Kerri Trubachik

STAFF: Mari Kay-Nabozny Ryce Davis (notetaker)

1. **Welcome and Opening Meeting Business**

- a. Call to Order
- b. Roll Call
- c. Public Meeting Notice

NWWIB staff sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

2. **Previous Meeting Minutes**

- a. Review and Approve Meeting Minutes from February 13, 2023

Judy Aspling motioned to approve the 02/13/23 meeting minutes as presented. Dick Nystrom seconded it. Vote taken, carried unanimously.

3. **Grant Funding Update | Mari Kay-Nabozny**

- a. Quest Grant

The Quest Grant received a draft project implementation plan to award \$356,000 until September 2024.

NWWIB also applied for the Public Service Board Band Grant of \$20,000. This grant would be listening sessions and surveys for the state. There was also the submitted application for a Mental Health care grant for Youth that will be available for all partners of NWWIB to take training.

- b. Action Item: Approval of Draft Quest policy

Dick Nystrom motioned to approve the Quest Policy as presented. Dale Kelm seconded it. Vote taken, carried unanimously.

c. Discussion on hiring a Quest Case Manager

The Board discussed the need for a new hire to manage the Quest Case Manager grant. There was a discussion on the capacity of current employees. It was decided to hire and go with a very limited-term position.

Dick Nystrom motioned to approve the Quest Grant Hire as presented. Judy Aspling seconded it. Vote taken, carried unanimously.

d. DOL Nursing Expansion

Mari went into detail about the DOL Nursing Expansion grant but has not heard anything from the state on approval.

4. **WIOA** | *Mari Kay-Nabozny*

- a. Review progress and timelines on finalizing WIOA policies per DWD monitoring.

Mari stated that they are on track with the timeline. Right now, CEP is in the review process. The anticipated effective date is July 1st, 2023.

- b. Action Item- Review and Approve Dislocated Worker to Adult Fund transfer.

This will be for this fiscal year, and CEP has up to 2 years to spend.

Judy Aspling motioned to approve the transfer of funds as presented. Dick Nystrom seconded it. Vote taken, carried unanimously.

- c. 2021-2022 Audit -

Completed!

- d. Youth Procurement Update-

The Board spoke about the different applicants and the regulations of the grant.

6. **Partner Updates and Comments** | All

- a. TDCON23 recap - Judy Aspling

Judy spoke about her positive experience at TDCon23.

- b. NAWB Conference recap

Mari spoke of her and Dawn Knapp's experience at the NAWB conference.

- c. DOL - ETA Convening 2023- Mari Kay-Nabozny-

Mari was invited to Washington DC, to attend an Employment and Training seminar. The board decided it would be a good idea for Mari to attend the meeting.

Dick Nystrom motioned to approve Mari to travel to Washington, DC, as presented. Kerri Trubachik seconded it. Vote taken, carried unanimously.

7. **Program Year 23 Budget Process-**

Mari told the board that the budget would be presented to them two weeks later than last year.

8. **Adjourn**

a. Next Meeting date:

This is at the call of the Chair due to travel conflicts.