

MINUTES



Executive Committee Meeting

2/12/2024

10:00 AM – 11:45 AM

Attendees:

Judy Aspling

Kelly Klein

Kerri Trubachik

Dick Nystrom

Dale Kelm

Staff & Guests:

Mari Kay-Nabozny

Bella Potack-Rettler

1) Welcome and Opening Meeting Business

a) Call to Order 10: 03am

b) Roll Call

c) Public Meeting Notice

NWWIB staff sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets.

d) Welcome and Introduction of Guests

Previous Meeting Minutes

Review and Approve Meeting Minutes from January 24th, 2024

Motion to approve: Judy Aspling

2nd: Dale Kelm

Motion carries unanimously.

Program Highlights | Mari Kay-Nabozny

QUEST Updates

Mari Kay-Nabozny reported on Jo Nowak-Thompson and Ryce Davis doing a great job with the QUEST grant. At the end of December, the NWWIB had 31 participants enrolled in the QUEST grant. As of February, there are 57 participants enrolled in QUEST. Mari Kay-Nabozny shared that there are three cohorts running for QUEST. One is running in Ashland, one in Superior and another in Wausau. Mari Kay-Nabozny also shared that a business in the another entity in Ashland area is looking to open a daycare, with the model being other local businesses can reserve spots to help in recruitment and retainment of employees.

Kelly Klein wanted to know if this is a new model. Mari Kay-Nabozny shared that it's a newer model since the childcare crisis.

Mari Kay-Nabozny reported that Ryce Davis is working with a caseload of 190 individuals (this is casework shared between Support to Communities, Windows to Work and QUEST). Mari Kay-Nabozny as shared that she is very happy with how things are going, but that she has a bit of worry of training funds not lasting and finding help for Ryce Davis in managing her workload. She has shared that Jo has offered to exit early to free up some funds.

LCO Partnership

Mari Kay-Nabozny shared the NWWIB and LCO Ojibwe University partnership. Mari Kay-Nabozny shared that Amanda Soltau is spending every Friday at the LCO Ojibwe University working with students, working to get them connected to programs. Amanda Soltau her own space in career services at the university. Mari Kay-Nabozny shared that Amanda Soltau will spend 9am – 3pm on Fridays at the university.

Action Item: Mary Lois Bolka Contract

Mari Kay-Nabozny shared that Mary Lois Bolka is coming back to work with the NWWIB. She shared that Mary Lois Bolka reached out to work with the NWWIB again to do data entry work. Mari Kay-Nabozny said that this worked out very well in the NWWIB's favor, as she has been searching for help for both Ryce Davis and Matthew Filipek, as they are drowning in case management work. Mari Kay-Nabozny shared that she needs an action item to approve a contract between the NWWIB and Mary Lois Bolka's services. The contract is \$16,000 until the end of September, with Mary Lois Bolka putting in 10-15 hours a week.

Motion to approve: Dale Kelm

2nd: Judy Aspling

Motion carries unanimously.

WIOA | *Mari Kay-Nabozny*

WIOA Youth Elements Policy Revisions

Mari Kay-Nabozny reported on the WIOA Youth Elements Policy Revisions. She shared that in order to be compliant at state level, need to change the WIOA local level revisions. She shared that she need a motion on this item.

Motion to approve: Judy Aspling

2nd: Kerri Trubachik

Motion carries unanimously.

WIOA Monitoring Update

Mari Kay-Nabozny verbally reported on this item. She shared that Northwest CEP's revisions for monitoring are due tomorrow on February 13th. Shared that WIOA monitoring revisions have been completed on the NWWIB's end. The NWWIB will wait for 45 days to hear response from the state. Mari Kay-Nabozny also shared that the DWD did come to the WWDA meeting last week. DWD asked about the

monitoring process this year with the boards, looking for input. Mari Kay-Nabozny shared that nearly every area responded that it was a positive experience.

FY22 Audit

Mari Kay-Nabozny shared that she sent out the draft audit via email for review last week. She shared that the NWWIB Executive Committee needed to make a motion to accept the draft audit. Mari Kay-Nabozny asked if Board members had any questions or concerns. Dick said it looked good. Did have a question on what constitutes the “due to others” on the liabilities page.is on each year for ‘do others. Mari provided some ideas of what she believed it was, but will get him an answer.

Motion to approve audit: Dick Nystrom

2nd: Dale Kelm

Motion carries unanimously.

Case Management Assistance Contract

Mari Kay Nabozny reported on Pathways Home 4. Running Pathways Home 2 and Pathways Home 4 concurrently currently. The NWWIB might will be working with the West Central Board (WDA8). Mari Kay-Nabozny shared that the WDA8 Director reached out if NWWIB would be interested in running their Pathways Home 4 program. Mari Kay-Nabozny shared that she said ‘yes’ the NWWIB would be open to discussing this further. This means that the NWWIB would be able to open up two staffing positions. Mari Kay-Nabozny shared that she is looking to have Amanda Soltau pursue Pathways Home 4 as a grant manager and then hire another person within the WD8 counties to go in the jails. The budget total for WDA 8 is \$684,000 with a little over half going to supportive services.

Dale Kelm asked who is hiring the person going into the jails? Mari Kay-Nabozny replied that the NWWIB would overtake that task.

Rapid Response | Mari Kay-Nabozny

HSHS Sacred Heart St. Joseph’s & Prevea Health

Mari Kay-Nabozny reported that Jay Anderson went down to Eau Claire for the Rapid Response for Sacred Heart and Prevea. She shared that Jay Anderson is working with counterparts from other boards in this Rapid Response, to make sure that the NWWIB is collaborating with them and services are put forward.

Marshfield Clinic

Mari Kay-Nabozny shared that Jay Anderson is pursuing Rapid Response for the Marshfield Clinics. She also shared that he is working with other board counterparts in this response too.

Partner Updates and Comments | All

There were no partner updates and comments.

Mari Kay-Nabozny shared that the NWWIB has six grant applications out there.

Kelly Klein shared that the governor's office would apply for disaster money as tourism has been down in the Northwest region. Shared small businesses aren't going to want to borrow money, unless it's forgivable. Kelly Klein shared Great Northern and White Cap laid off individuals. Mari Kay-Nabozny shared with Kelly Klein and other Executive Committee members, that if they ever hear of layoffs, to send those individuals towards the NWWIBs way to provide supportive services.

Adjourn

Next Meeting date: March 11th at 10:00 am or at the call of the Chair.

Additional Instructions:

Related meeting items are included in the packet for your review prior to the meeting. Thank you.

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