



**Mari Kay-Nabozny** spoke briefly about the progress of the DOL Nursing Expansion Grant. This grant asks for 175 people enrolled in the 5 years of the grant. This grant will only be awarded to 30 locations. We do have the COW grant, but it will be ending soon, so this grant would be good to continue to train healthcare workers.

c. PSC Broadband Outreach Grant

**Mari Kay-Nabozny** spoke about the PSC Broadband Outreach Grant. Mainly setting up outreach and data collection to find out what is needed in the areas for Broadband.

Dick Nystrom began a discussion about starting a training program for Diesel Mechanics to assist the trucking industry. Mari said that we do have the money to fund this, but we are having a hard time getting people to enroll in training.

4. **WIOA Policies Update** | *Mari Kay-Nabozny*

a. Review progress and timelines on updating and overhauling WIOA policies per DWD monitoring

**Mari Kay-Nabozny** shared the progress of updating the WIOA policies. Mari referred to an attachment in the meeting packet. She commented that the WAI policies are currently CEP policies when they should be board policies. DWD mentioned that they need to be updated during monitoring. Mari Kay-Nabozny and Melissa Rabska have taken to reworking the policies. The first draft should be finalized in March. Mari commented that the policies are pretty broad and that CEP will be able to take the policies and create a process manual for their staff as to how CEP wants to implement the policies.

5. **Handbook & WAI Policy Updates** | *Melissa Rabska & Kristi Waits*

a) **Action Item:** Approve Personnel Handbook Updates | *Melissa Rabska*

**Kristi Waits** spoke about the EO portion updates in the Personnel Handbook. The changes were included in the meeting packet. We had Wisconsin's protected classes, but we didn't have WIOA's additional protected classes. The handbook was updated to reflect this.

**Motion to approve the updates as presented: Judy Aspling**  
**2<sup>nd</sup>: Dale Kelm**

b) **Action Item:** Approve WAI Policy Updates | *Kristi Waits*

**Kristi Waits** spoke about the WAI policy updates. The changes were included in the meeting packet. She referenced that the changes were mostly clarifying language that was about DWD monitoring requested changes.

**Motion to approve the WAI policy Updates as presented: Dale Kelm**  
**2<sup>nd</sup>: Kerri Trubachick**

6. **Partner Updates and Comments** | All

a. TDCON23

**Mari Kay-Nabozny** spoke about the upcoming TDCON23 event. She mentioned that if any of the board would like to attend, NWWIB can pay for the ticket and accommodations. Judy Aspling and Kerri Trubachik expressed interest in attending and will follow up with Mari.

b. Update on NWWIB's Winning with Wisconsin event and job fair on February 14, 2023.

**Mari Kay-Nabozny** spoke about the Winning with Wisconsin event that we have scheduled for Tuesday, February 14. She commented that this event will be telecast to Hayward and Phillips for wider coverage. Following the event will be a job fair. There are quite a few employers registered for each location, with the Hayward location being completely booked.

c. Childcare Cohort - Spring 2023

**Mari Kay-Nabozny** spoke about the Childcare Cohort that we have scheduled for this spring. A flyer was included in the meeting packet. We have social media posts scheduled on Facebook, Instagram, and LinkedIn. Mari offered to print the flyer for committee members to distribute in their areas. Mari commented that CESA has expressed interest in Youth procurement. An RFP will have to improve whoever is selected, but it can be done electronically by vote.

7. **Adjourn**

- a. Next Meeting date: Monday, March 13, 2023, at 10:00 am or the call of the Chair. Wait and see if there are enough topics to meet, but the full board meeting is 10 days after.

**Additional Instructions:**

Related meeting items are included in the packet for your review before the meeting. Thank you.

Mari Kay-Nabozny and Kelly Klein shared that Ed Gruhl was appointed to the Youth Committee.