

MEETING MINUTES

One-Stop Operator Committee Meeting

Tuesday, January 17, 2023

1:00 – 2:00 PM

In-Person at the NWWIB Office (301 Ellis Avenue, Ste 3, Ashland, WI) and Virtually



Attendees:	<input checked="" type="checkbox"/> Brad Gast	<input checked="" type="checkbox"/> Jeff Muse	<input checked="" type="checkbox"/> Kristine Porter
	<input checked="" type="checkbox"/> Bambi Pattermann	<input type="checkbox"/> Sally Schraders	<input checked="" type="checkbox"/> Thomas Casey
	<input type="checkbox"/> Thomas Draghi		
Guests:	<input checked="" type="checkbox"/> Mari-Kay Nabozny	<input checked="" type="checkbox"/> Kristina Wright	<input checked="" type="checkbox"/> Kristi Waits
	<input type="checkbox"/> Thomas Kunz		

1. Welcome and Opening Meeting Business

- a. Call to Order
- b. Roll Call
- c. Public Meeting Notice
NWWIB staff sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were posted on the Northwest Wisconsin Workforce Investment Board's website and social media outlets.
- d. Welcome and Introduction of Guests
No guests were present.

2. Previous Meeting Minutes

- a. Review and Approve Meeting Minutes from October 18, 2022
Motion to approve minutes as presented: Jeff Muse
2nd: Thomas Casey
Vote carried unanimously.

3. One-Stop Operator Compliance

- a. One-Stop Operator Quarterly Report
Kristi Waits provided an overview of the One-Stop Operator Quarterly Report. An attachment was included in the meeting packet.
- b. Job Center EO Concerns by DWD
 - i. Physical accessibility
 - ii. Poster height
 - iii. Poster and notice language

Kristi Waits reported on the Job Center EO concerns DWD noted in their monitoring. A copy of the monitoring notes was included in the meeting packet. Mari Kay-Nabozny commented about the physical space of the Superior Job Center and addressed the concern about the expense of adding a push button for the entrance to comply with ADA regulations. Mari commented that the ADA doesn't require a push button for an entrance door; there are other, more cost-efficient options.

- c. One-Stop Operator Procurement

Mari Kay-Nabozny provided an update on the One-Stop Operator Procurement. She stated it is a procurement year for a couple of contracts. The state runs the procurement for the OSO because the NWWIB is not allowed to run a procurement if we intend to respond to it. More information should be available to the committee at the May meeting.

d. **Upcoming PY23 OSO MOU process**

Mari Kay-Nabozny provided an overview of the PY23 MOU process since the PY22 MOU was recently signed by DWD. Mari explained the benefits of being able to sign a continuance instead of having to overhaul the entire document. Committee members will receive an email from Mari once information has been received from DWD as to the next steps with PY23 MOU.

e. **Winning with Wisconsin's Workforce Events**

Mari Kay-Nabozny reported on the Winning with Wisconsin events that have been scheduled. The state plans to issue \$20,000 to each workforce development board for assistance in hosting 4 employer events. The first event for the region is scheduled on February 14, 2023. The main event will be held in Superior with satellite locations in Phillips and Hayward. The second event will be a statewide effort and will coincide with TDCON23 in April. Sign up for the events are not publicly released yet, but Mari said that she can send the sign-up link after the meeting.

4. Partner Updates on Workforce Related Items

a. **TDCON23 on April 11-12, 2023**

i. [TDCON23 website](#)

Mari Kay-Nabozny gave an overview of TDCON23. She shared a link to the website in the meeting chat (www.wwda.org/tdcon23). Mari said that she had a chance to look at a draft copy of the agenda for TDCON23 and commented that the speaker lineup looks interesting.

ii. [TDCON23 hotel registration](#)

Mari Kay-Nabozny commented about the available accommodations for the TDCON23 event. So far, the Radisson is open and is the closest hotel to the event.

b. **WDA 7 Enrollments and Co-Enrollments**

Mari Kay-Nabozny provided an overview gave a brief overview of the numbers of participants that are enrolled in NWWIB programs and those who are co-enrolled in multiple programs. An attachment was included in the meeting packet.

c. **Comments and Announcements**

Mari Kay-Nabozny shared the website for Roadtrip Nation. She briefly talked about the features available on the site.

Jeff Muse stated that the career planner in Superior has resigned, and the position will be posted today. The current employee's last day will be on January 23, 2023. Jeff commented on the doubled enrollments of youth participants from last year.

5. Adjourn

Meeting was adjourned. The next meeting date is schedule for May 16, 2023, or at the call of the Chair.