

Meeting Minutes

One-Stop Operator Committee Meeting

Tuesday, October 18, 2022

1:00pm – 2:00pm

IN PERSON at the Ashland DVR Office: 823 Main St W, Ashland



Join Zoom Meeting:

<https://us06web.zoom.us/j/87967748392?pwd=bTZ6eDJZY0pXM1dpQVNzT3l1Mmlldz09>

Meeting ID: 879 6774 8392

Passcode: 692990

By Phone: 646-558-8656

- Attendees:**
- Brad Gast(excused)
 - Jeff Muse
 - Kristine Porter
 - Bambi Pattermann
 - Sally Schraders
 - Thomas Casey
 - Thomas Draghi (excused)
- Guests:**
- Mari-Kay Nabozny
 - Kristina Wright
 - Kristi Waits

1:00pm – 1:05pm	<p>1. Welcome and Opening Meeting Business</p> <ul style="list-style-type: none"> a. Call to Order b. Roll Call c. Public Meeting Notice NWWIB staff sent the meeting notice to regional Class A newspapers and regional library systems. In addition, the meeting notices were also posted on the Northwest Wisconsin Workforce Investment Board website and all social media outlets. d. Welcome and Introduction of Guests
1:05pm – 1:08pm	<p>2. Previous Meeting Minutes</p> <ul style="list-style-type: none"> a. Review and Approve Meeting Minutes from August 16, 2022 Motion to approve meeting minutes as presented: Jeff Muse 2nd: Thomas Casey
1:08pm – 1:20pm	<p>3. Regional Operations</p> <ul style="list-style-type: none"> a. Demonstration of new database <i>Kristi Waits</i> Kristi Waits shared her screen and showed the database about the county consortium club. People can search for the supports offered in each board’s area. Help community members find the resources they need. The database shown is an extremely rough draft. In the future, the resources can be broken down by county, city, and resource in a search bar. Would be a way to do community output.

	<p>We would be over the domain but could possibly add a login for the different groups to update their own information, or they can contact us for updates or to be added to the database. Thomas Casey asked if Kristi would like him to send some information about the program information.</p>
<p>1:20pm – 1:40pm</p>	<p>4. One-Stop Operator Compliance</p> <p>a. One-Stop Operator Quarterly Report <i>Kristi Waits</i> Kristi Waits talked about the One-Stop Quarterly Report. She said that we had to submit a new version of the 2022 MOU to the state since the 2021 version had not been signed and an amendment was not viable due to the expiration of the 2021 version. As of today, the DWD has signed the current 2022 MOU. The DWD will be visiting the Superior Job Center to monitor EO compliance. The prior monitoring was completed in 2019 and there were some findings that the landlord worked to fix. He completed as many of the changes as he was able to. There are still some issues that either can't be fixed or are not cost effective and so the only options are to go to a new location or stay and deal with the issues that there are. Kristi went over the Job Center Metrics breakdown that was included in the packet.</p> <p>b. Job Center EO reminders <i>Kristi Waits</i> Kristi spoke about the site visits. She supplied a binder to each location with the documents that are required by EO. The binder will offer the documentation that the centers can give out or make copies of for individuals.</p> <p>c. One-Stop Operator MOU update <i>Mari Kay-Nabozny</i> Mari Kay-Nabozny spoke about the MOU update. She said that we sort of covered this earlier. Will be moving into the OSO Procurement year.</p>
<p>1:40pm – 2:00pm</p>	<p>5. Partner Updates on Workforce Related Items</p> <p>a. Comments and Announcements <i>Committee Members</i> Jeff. CEP- major transition- Tom Kovach retired and his position has been filled by Todd Mattson who will start on Monday. Jeff mentioned that NWCEP will be working with the Ashland Police and Ashland County Sheriff's office for Active Shooter Training. New career planner in Spooner. – Asked how soon does this information gets updated on the website? Jeff said that it gets updated as soon as their website director gets it updated. Kristine Porter said that the Superior job center now has their resource room opened on Fridays and commented that if a job center is opened, 2 people need to be present and the Superior Job Center will have issues if any of the people working there are needing off for vacations or illness. Kristine asked if there is anyone who would like to help them out. Mari said that if you know in advance, a few of our people do meet with participants in the Superior area and would be able to schedule</p>

	meetings on those days that are needed. Jeff Muse said that he has people working in that area and will check to see if they can help. Thomas Casey also said that he can flex his schedule if need be.
2:00pm	6. Adjourn a. Next Meeting Date: January 17, 2023 or at the call of the Chair Motion to adjourn: Thomas Casey 2 nd : Jeff Muse

Additional Instructions: Related meeting items are included in the packet for your review before the meeting. Thank you.