

AMENDMENT NO. 1 TO MEMORANDUM OF UNDERSTANDING
Pursuant to the Workforce Innovation and Opportunity Act of 2014
Northwest WI WIB

This Amendment No. 1 to the above referenced Memorandum of Understanding (hereafter "MOU") is made and entered into as of the date of the last party's signature by and between the required parties for negotiating cost sharing, service delivery, and other matters required and essential to the establishment of the local one-stop delivery system named below.

WHEREAS, the parties have reviewed the MOU to ensure appropriate funding and delivery of services, and the parties determined that no substantial changes have occurred that require changes to the MOU's terms and conditions;

WHEREAS, the parties wish to extend the MOU for one (1) additional program year, July 1, 2023 through June 30, 2024; and

WHEREAS, pursuant to Section VII of the MOU, entitled "Modification," the MOU may be amended at any time by written agreement of the parties.

THEREFORE, the parties agree as follows:

1. Section VI of the MOU, entitled "Duration," is hereby amended to extend the term of the MOU. The MOU shall remain in effect for one (1) additional program year, July 1, 2023, through June 30, 2024, or until terminated by the repeal of the Workforce Innovation and Opportunity Act, otherwise by action of law, or in accordance with the MOU.
2. All other terms and conditions of the MOU and its attachments shall remain unchanged and in full force and effect.

The parties acknowledge that they have read this Amendment No. 1, understand it, and agree to be bound by its terms and conditions.

The individuals below have the authority to commit the party they represent to the terms of Amendment No. 1 and do so commit by signing below.

WIOA Required Party	Name	Title	Signature	Date
Chief Elected Official	Rollie Thums	Northwest CEO Consortium	DocuSigned by: Rollie Thums 86164F73D5804B7...	11/27/2023
Local Workforce Development Board	Mari Kay-Nabozny	CEO	DocuSigned by: Mari Kay-Nabozny 988BC35646BC45B...	11/27/2023
WIOA Title I Adult	Jeff Muse	Executive Director	DocuSigned by: Jeff Muse 6A80BD4D713846E...	11/27/2023

WIOA Required Party	Name	Title	Signature	Date
WIOA Title I Dislocated Worker	Jeff Muse	Executive Director	DocuSigned by: Jeff Muse 6A80BD4D713846F...	11/27/2023
WIOA Title I Youth	Jeff Muse	Executive Director	DocuSigned by: Jeff Muse 6A80BD4D713846F...	11/27/2023
WIOA Title I Job Corps	N/A	N/A		
WIOA Title I National Farmworker Jobs Programs (NFJP)	Cynthia Galvan	VP of Social Services	DocuSigned by: Cynthia Galvan 603E27747EED420...	12/5/2023
WIOA Title I Native American programs	Dr. Russell Swagger	President	DocuSigned by: Dr. Russell Swagger 22EB709414714E4...	11/29/2023
WIOA Title I YouthBuild	N/A	N/A		
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	John Will	President	DocuSigned by: John Will 3D903CB44E8D4A8...	11/30/2023
	Jeannie Worden	President	DocuSigned by: Jeannie Worden E0752532B7C6453...	11/27/2023
WIOA Title III Wagner-Peyser ES	Pamela McGillivray	DWD Deputy Secretary	DocuSigned by: Pamela McGillivray 236276D77EED448...	12/5/2023
WIOA Title IV Vocational Rehabilitation program	Pamela McGillivray	DWD Deputy Secretary	DocuSigned by: Pamela McGillivray 236276D77EED448...	12/5/2023
Senior Community Service Employment Program (Title V of Older Americans Act of 1965)	Emma Trevino	Vice President of Program Operations	DocuSigned by: Emma Trevino 0E6337488303431...	11/27/2023
Trade Adjustment Assistance (Trade Act of 1974)	Pamela McGillivray	DWD Deputy Secretary	DocuSigned by: Pamela McGillivray 236276D77EED448...	12/5/2023
Jobs for Veterans State Grants (Chapter 41 of Title 38)	Pamela McGillivray	DWD Deputy Secretary	DocuSigned by: Pamela McGillivray 236276D77EED448...	12/5/2023
Unemployment Compensation programs under state law	Pamela McGillivray	DWD Deputy Secretary	DocuSigned by: Pamela McGillivray 236276D77EED448...	12/5/2023
Reentry Employment Opportunities (REO) program (Second Chance Act of 2007)	N/A	N/A		

MEMORANDUM OF UNDERSTANDING
Pursuant to the Workforce Innovation and Opportunity Act of 2014
A(n) Umbrella MOU

For the **Superior Comprehensive Job Center and the Affiliate Job Centers: Ashland Job Center, Park Falls Concentrated Employment Program (CEP) Office, and Spooner CEP Office**

Center

A(n) **Network of Job Centers**

in the **Northwest Wisconsin Workforce Investment Board (WDA 7)** .

This Memorandum of Understanding (MOU) fulfills the Workforce Innovation and Opportunity Act requirements to document and reach agreement among State and other required parties for negotiating cost sharing, service access, service delivery and other matters required and essential to the establishment of the local one-stop delivery system. This MOU describes the commitment of the parties to provide integrated workforce services at the job center(s) listed above in

Northwest Wisconsin Workforce Investment Board (WDA 7) .

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I. Parties

The parties to this Memorandum of Understanding (MOU) are:

WIOA Required Party	Local MOU Party (Organization Name, Signatory, Contact Person, Address, Phone, Email)
Chief Elected Official	Washburn County and WDA 7 CEO Thomas Mackie W9065 Lower McKenzie Rd Spooner, WI 54801 (715) 520-0589 mackie03@centurytel.net
Local Workforce Development Board	Northwest Wisconsin Workforce Investment Board, Inc. (NWWIB) Mari Kay-Nabozny, Chief Executive Officer 301 Ellis Ave, Suite 3 Ashland, WI 54806 (715) 685-1427 mari@nwwib.com
WIOA Title I Adult	Northwest Wisconsin Concentrated Employment Program, Inc. (CEP) Jeff Muse 422 West Third Street, Ste. 200 Ashland WI 54806 (715) 682-9141 x102 jmuse@nwcep.org
WIOA Title I Dislocated Worker	Northwest CEP Jeff Muse 422 West Third Street, Ste. 200 Ashland WI 54806 (715) 682-9141 x102 jmuse@nwcep.org
WIOA Title I Youth	Northwest CEP Jeff Muse 422 West Third Street, Ste. 200 Ashland WI 54806 (715) 682-9141 x102 jmuse@nwcep.org

	715-682-9141, ext. 102 jmuse@nwcep.org
WIOA Title I Job Corps	Not in the local area
WIOA Title I National Farmworker Jobs Programs (NFJP)	UMOS, Inc. WIOA Title I - National Farmworker Jobs Program Mrs. Kaye Hartmann, VP of Planning & Resource Development 2701 S. Chase Ave. Milwaukee, WI 53207 VP of Farmworker and Community Based Services (414)389-6203 Fax: 414-769-2826 Kaye.Hartmann@UMOS.org
WIOA Title I Native American programs	Lac Courte Oreilles Ojibwe University Workforce Innovation and Opportunity Act (WIOA) Section 166 Dr. Russell Swagger c/o Danielle Carley dcarley@lco.edu (715) 634-4790 x 124
WIOA Title I YouthBuild	Not in the local area
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	Northwood Technical College, Designated by Northwood Technical College President John Will, President 505 Pine Ridge Drive, Shell Lake, WI 54871 john.will@witc.edu Northcentral Technical College Jeannie Worden, President 1000 W. Campus Dr, Wausau, WI 54401 Phone: (715) 803-1665 ExecutiveLeadershipTeam@ntc.edu
WIOA Title III Wagner-Peyser ES	Wisconsin Job Service 731 N. 1st St. Suite 4000 Wausau, WI 54403 Kristine Porter, Director (608) 733-3915 kristine.porter@dwd.wisconsin.gov
WIOA Title IV Vocational Rehabilitation program	Wisconsin Division of Vocational Rehabilitation 108 W. 2nd Street N., Ladysmith, WI 54848 Tom Draghi, District Director (715) 532-2707

Senior Community Service Employment Program (Title V of Older Americans Act of 1965)	Emma Trevino, Vice President of Program Operations SER Jobs for Progress National, Inc 2514 South 102nd St., Suite 150, West Allis, WI 53227 (414) 649-2640 Direct Fax: (888) 340-8791 etrevino@ser-national.org
Trade Adjustment Assistance (Trade Act of 1974)	Wisconsin Job Service 731 N. 1st St. Suite 4000 Wausau, WI 54403 Kristine Porter, Director (608) 733-3915 kristine.porter@dwd.wisconsin.gov
Jobs for Veterans State Grants (Chapter 41 of Title 38)	DWD Office of Veteran Employment Services Gary Meyer 201 East Washington Suite 103 Madison, WI 53707
Unemployment Compensation programs under state law	Unemployment Insurance PO Box 7905 Madison, WI 53707 Fax: (608) 260-2570
Reentry Employment Opportunities (REO) program (Second Chance Act of 2007)	Not in the local area
Career and technical education programs at post-secondary level, authorized under Carl D. Perkins Career and Technical Education Act of 2006	Northwood Technical College John Will, President 505 Pine Ridge Drive, Shell Lake, WI 54871 john.will@witc.edu Northcentral Technical College Jeannie Worden, President 1000 W. Campus Dr, Wausau, WI 54401 Phone: (715) 803-1665 ExecutiveLeadershipTeam@ntc.edu
Community Services Block Grant employment and training activities (Community Services Block Grant Act)	Northwest Regional Planning Commission Sheldon Johnson, Executive Director 1400 South River Street Spooner, WI 54801 Sheldon Johnson, Executive Director (715) 635-2197 Fax: (715) 635-7262 sjohnson@nwrpc.com

Department of Housing and Urban Development (HUD) employment and training programs	HUD-Jobs Plus is not located in the local area.
Department of Workforce Development	Wisconsin Department of Workforce Development Pamela McGillivray, State of Wisconsin - Department of Workforce Development Deputy Secretary 201 East Washington Ave Madison, WI 53707 (608) 266-3131
	pamelar.mcgillivray@dwd.wisconsin.gov
Non-Required but Allowable Party	Local MOU Party (Organization Name, Signatory, Contact Person, Address, Phone, Email)
FSET / W2 Provider	Christian Blaisdell, CEO Workforce Resource Inc 401 Technology Drive E., Suite 100 Menomonie, WI 54751 1-855-792-5439 christian.blaisdell@workforceresource.org

The information above shall be updated as needed by giving written notice to all parties.

II. Legal Authority

The parties shall comply with all applicable Federal and State laws and regulations, and local laws to the extent that they are not in conflict with Federal or State requirements.

This MOU and its attachments have been created pursuant to the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.); Joint Rule for Unified and Combined State Plans, Performance Accountability, and One-Stop System Joint Provisions: Final Rule (20 CFR Part 678; 34 CFR Part 361, Subpart F; 34 CFR Part 463, Subpart J); Training and Employment Guidance Letter (TEGL) 16-16, One-Stop Operations Guidance for the American Job Center Network; Rehabilitation Services Administration Technical Assistance Circular 17-02 (RSA-TAC-17-02); TEGL 17-16, Infrastructure Funding of the One-Stop Delivery System; RSA-TAC-17-03.

This MOU is a record in accordance with the Wisconsin State Open Records Law, Wis. Stat. §§ 19.31 – 19.39.

The parties to this MOU agree to abide by confidentiality provisions in 20 CFR part 603, 45 CFR 205.50, 20 U.S.C. § 1232g, 34 CFR part 99, 34 CFR 361.38, and any other applicable Federal and State privacy laws and regulations.

The parties to this MOU shall not discriminate in their programs and activities as prohibited by Section 188 of WIOA (29 U.S.C. § 3248) and its implementing regulations found at 29 CFR Part 38; the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.), section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), and title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.).

In connection with the performance of work under this MOU, the parties agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in s. 51.01(5), Wis. Stats., sexual orientation as defined in s. 111.32(13m), Wis. Stats., or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, the parties further agree to take affirmative action to ensure equal employment opportunities.

This MOU will be construed, interpreted, and enforced according to the laws of the State of Wisconsin.

III. Location(s)

This MOU covers service delivery and related costs associated with the following

Job Center Type (Network of Job Centers).

Job Center Name & Type (Superior Comprehensive Job Center)

Job Center Manager Name, Title (Kristine Porter, Director)

Street Address (1805 N. 14th Street, #1)

City, WI, Zip Code (Superior, WI 54880)

Phone Number (715-392-7800)

Days and Hours of Operation (M-F 8:00 AM -4:00 PM)

Website Address (www.jobcenterofwisconsin.com)

Job Center Name & Type (Ashland Job Center)

Job Center Manager Name, Title (Jeff Muse, Executive Director)

Street Address (422 West 3rd Street, Suite 200)

City, WI, Zip Code (Ashland, WI 54806)

Phone Number (715-682-9141)

Days and Hours of Operation (8:00 AM – 4:30 PM, Monday -Thursday)

Website Address (www.nwcep.org)

Job Center Name & Type (Park Falls CEP Office)

Job Center Manager Name, Title (Jeff Muse, Executive Director)

Street Address (City Hall, 400 South 4th Avenue)

City, WI, Zip Code (Park Falls, WI 54552)

Phone Number (715-762-2477)

Days and Hours of Operation (8:00 AM – 4:30 PM, Monday -Thursday)

Website Address (www.nwcep.org)

Job Center Name & Type (Spooner CEP Office)

Job Center Manager Name, Title (Jeff Muse, Executive Director)

Street Address (522 Service Road)

City, WI, Zip Code (Spooners, WI 54801)

Phone Number (715-635-2175)

Days and Hours of Operation (8:00 AM – 4:30 PM, Monday -Thursday)

Website Address (www.nwcep.org)

Job Center Name & Type (Click or tap here to enter text.)

Job Center Manager Name, Title (Click or tap here to enter text.)

Street Address (Click or tap here to enter text.)

City, WI, Zip Code (Click or tap here to enter text.)

Phone Number (Click or tap here to enter text.)

Days and Hours of Operation (Click or tap here to enter text.)

Website Address (Click or tap here to enter text.)

Job Center Name & Type (Click or tap here to enter text.)

Job Center Manager Name, Title (Click or tap here to enter text.)

Street Address (Click or tap here to enter text.)

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Phone Number (Click or tap here to enter text.)

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City, WI, Zip Code (Click or tap here to enter text.)

Phone Number (Click or tap here to enter text.)

Days and Hours of Operation (Click or tap here to enter text.)

Website Address (Click or tap here to enter text.)

IV. Access

One of the primary purposes of WIOA is to increase, particularly for those individuals with barriers to employment, access to and opportunities for the employment, education, training, and support services they need to succeed in the labor market. The needs of workers, youth, and individuals with barriers to employment, including individuals with disabilities, will be addressed in the following ways.

- The parties agree to conduct outreach targeting barriered populations in coordination with one another as follows: The parties agree to conduct outreach targeting barriered populations in coordination with one another as follows: Outreach is coordinated through the One-Stop Operator Committee, the Business Services Team, and other partners. The Business Services Team leads the effort to establish and maintain a continuous open dialog with the employer community. Other partner members who engage employers and also represent barriered populations include; local office site leads (CEP), Wagner-Peyser staff, Local Veteran's Employment Representatives, DVR, Board staff, Senior Community Service Employment Program, and representatives from the Department of Corrections. All partners are to ensure service availability to all individuals, including those with disabilities who have experienced barriers to employment. Outreach is also directly provided by traditional outreach methods (flyers/posters/social media/site visits) to homeless, ex-offenders, veterans, individuals without a high school diploma, foster youth, low-income, older individuals, individuals with English language barriers, long-term unemployed, and individuals with cultural barriers. Partners are encouraged to conduct outreach targeting to such populations and actively refer customers to the most appropriate partner to provide services based on the individual's need and availability. Where partners are not located in the AJC, referrals are made via in-person or by electronic means.
- The parties agree to ensure the physical accessibility of the one-stop center(s) and layouts of the one-stop center(s) that support a culture of inclusiveness, as follows: All AJC sites bring together workforce development, educational, and other human resource services in a seamless customer-focused service delivery network that enhances access to the programs' services and improves long-term employment outcomes for individuals receiving assistance. AJC partners under this MOU believe in the "no wrong door" philosophy, which we describe as providing a one-on-one connection with another program staff that can best meet the consumer's needs. To ensure that these direct

linkages are made appropriately, partners participate in the cross training events to educate staff from all programs on what services are available from other partner agencies. This training is recorded and made available after the event. The cross training is half day training event where partners prepare presentations about their programs and distribute applicable informational handouts. This training provides partners the time to ask questions and learn more about how to make referrals to other programs. All AJC parnters participate in this training, including staff and programs located within the Superior Comprehensive Job Center. Specifically, the Superior Comprehensive Job Center shall 1) have a program staff member physically present at the AJC, 2) have a staff member from a different partner program physically present at AJC trained to provide information to customers about the programs, services, and activities available through partner programs, and 3) make available a direct linkage through technology to program staff who can provide meaningful information or services. All AJC sites have ADA accommodations including technology, visually and hearing impaired, TTY links and ESL translation services to connect clients to services. Partners will work together to assure comprehensive one-stop centers are accessible and that the facility layout supports a culture of inclusiveness. Public transportation is available within a reasonable walking distance of the comprehensive AJC site. The exterior and interior of the AJC facilities are compliant or working toward compliance with ADA standards. Ramps and automatic doors are available to assist individuals with disabilities access the facilities. An adequate number of parking spaces that are closest to the door are designated for individuals with disabilities. Entrance doors, water fountains, restroom facilities and other interior amenities comply with ADA regulations. In addition, the following reasonable accommodations and assisted technology is available at the AJC affiliate sites: Braille, TTY links, and visual materials that relay translation services. NWWIB also contracts with organizations to provide interpretive and translation services.

- The parties agree to provide full access to all customers to services, including access to technology and materials, made available throughout the local American Job Center System, as follows. (Describe specific arrangements and resources available to assure that individuals with barriers to employment, including individuals with disabilities and English language learners, can access available services.): Vital documents are defined as that is necessary for an individual to understand how to obtain any aid, benefit, service, and/or training; necessary for an individual to obtain any aid, benefit, service, and/or training; or required by law. Examples include, but are not limited to: - Applications, consent and complaint forms - Notices of rights and responsibilities (EO is the Law) - Notices advising LEP individuals of their rights under this part, including the availability of free language assistance; rulebooks - Letters or notices that require a response from the beneficiary or applicant, participant, or employee. Babel notices are provided. Oral interpretation is provided upon request at no charge to the customer. We routinely collect information regarding the LEP participant's preferred primary language to alert the agency of the need for a qualified interpreter. The language information for each client is part of our database. There are fewer than 5 percent and less than 1,000 persons in a language group. Our agency will provide written notice to those LEP groups in their primary

language of their right to receive oral language interpretation and written vital materials, free of cost..

- The parties, with the exception of WIOA Title IV Vocational Rehabilitation program, agree to offer priority of service to veterans and eligible spouses for all WIOA programs, and additionally to recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient when providing individualized career services and training services with WIOA Adult funds.

V. Referral

The One-Stop Operator will ensure implementation of the referral process established by the parties. The referral system will provide integrated and seamless delivery of services and activities to both job seekers and employers, as described below.

- The parties agree to familiarize themselves with the requirements for participation in each of the required party programs.
- To the extent possible, the parties agree to develop materials summarizing their program requirements and to make this accessible to all parties in the local area one-stop centers.
- The parties agree to refer individuals who may be eligible for each other's programs to one another for services.
- The parties agree to evaluate ways to improve the referral process.
- The parties commit to robust and ongoing communication required for an effective referral process.
- The parties commit to actively follow up on referrals to assure that resources of the parties are being leveraged at an optimal level.

Methods of referral to be used include Customer referrals are coordinated and managed electronically via Job Center of Wisconsin when possible. Traditional referral methods, such as one-on-one personal referrals, email, inter-agency agreements, joint training and staff development and social media are also used. The Northwest Wisconsin Workforce Investment Board oversees a myriad of services in the workforce service area. Additionally, the Northcentral Technical College mobile lab / Job Center can be dispatched to any location throughout the region to offer services to jobseekers and employers. Pursuant to WIOA Section 121(c)(2)(A)(iii), all partners agree that the referral of individuals between the AJC / One Stop Operator and the partners, for the services and activities described in the Attachment C: Services Grid of MOU Partners will be performed to ensure a high quality customer service and customer centered focus as follows: Ensure that intake and referral processes are customer-centered and provided by staff trained in customer service; Ensure that general information regarding AJC One-Stop programs, services, activities and resources shall be made available to all customers as appropriate. For referrals the partners have completed the Attachment C: Services Grid. On this grid it is indicated if a program is available and how it is available:

O = onsite (program staff member is physically present)

TS = trained staff (staff from different partner program is physically present and appropriately trained to provide information)

DL = direct linkage (available through technology to program staff who can provide meaningful information or services)

Please refer to Attachment C: Services Grid for definitions of availability of services.

VI. Duration

This MOU supersedes any previous MOUs for the job center(s) included in this MOU. This MOU shall remain in effect for one program year, effective as of July 1, 2022 to June 30, 2023 or until terminated by the repeal of the Workforce Innovation and Opportunity Act, otherwise by action of law, or in accordance with this MOU. Modifications to this MOU during its effective period shall be governed by Section VII, Modification.

If there are any changes in the signatory official of the local workforce board or Chief Elected Official, the MOU must be re-executed by the new signatory official. If the new signatory official does not agree to sign the MOU, they must follow the Modification procedures in Section VII to sign a new MOU.

If any part of this MOU is found to be null and void, or is otherwise stricken, the rest of this MOU shall remain in force.

VII. Modification

This MOU may be amended at any time by written agreement of the parties. If the actual expenditures for a budget line item are projected to increase by 10% or more from the budgeted line item, then the direct payor for that line item must notify all parties participating in the Budget in writing so they may determine whether they agree to amend the MOU.

This MOU shall be amended upon agreement of the parties, consistent with federal, state or local laws, policies, or regulations, for one or more of the following reasons:

- The addition or removal of a party from this MOU;
- The addition or removal of program responsibilities for any party that administers a Federal program;
- A change in the physical location of any of the job center(s) included in this MOU;
- A change in one or more of the methods to allocate costs in the Budget;
- The need to renegotiate a party's proportionate share of cost-based changes in the method or service delivery or program or funding changes that affect a party's continued ability to meet its shared cost obligations

Any party may request an amendment to this MOU by giving written notice of the request to the contact person for each of the parties listed at the addresses shown in Section I, considering any information updates received by the parties pursuant to Section I. The written notice must include the reasons(s) for the amendment request, each Section of the MOU that will require

revision, and the desired date for the amendment to be effective. The Northwest Wisconsin Workforce Investment Board shall be responsible for leading and conducting local negotiations regarding the amendment request. Amendments shall not take effect until signed by all parties.

Any party may withdraw from this MOU by giving written notice of intent to withdraw at least 90 calendar days in advance of the effective withdrawal date. Notice of withdrawal shall be given to the contact person for each of the parties listed at the addresses shown in Section I, considering any information updates received by the parties pursuant to Section I. If any party withdraws, the MOU shall remain in effect with respect to other remaining parties until the MOU is renegotiated. Any failure to execute an MOU with a required party must be reported by the local workforce development board to the Governor.

Agreements are made contingent on availability of funding for each required program. In the event of elimination of funding or change in party status, the affected party shall provide notice to the other parties to this MOU as soon as practicable with its intent to terminate without further obligation or amend this agreement. A State party may terminate or suspend this MOU, in whole or in part, without penalty or further payment required, if the funds to which this MOU commits a State Party have not been appropriated or otherwise made available to the State by the funding source. The State shall provide notice, in writing, to the other parties of any such funding failure and its election to terminate or suspend this MOU as soon as practicable. Any suspension or termination pursuant to this paragraph will be effective upon the date of the written notice unless otherwise indicated.

VIII. Budget

The Budget(s), including the infrastructure and shared delivery costs for this MOU among and between the parties, will be negotiated and agreed to annually. The attachment(s) contain the Budget(s) for the job center(s) included in this MOU and represent final budget agreement(s) based on expected annualized numbers. Costs have been allocated based upon customized submissions of financial contributions approved by all partners, most allocations are made on FTE. Parties agree to cover costs through cash and in-kind contributions as shown on the attachment(s). See Section X for the list of attachments.

Parties agree to actively participate in future MOU negotiations in good faith to reach consensus. The Northwest Wisconsin Workforce Investment Board is responsible for beginning negotiations for subsequent MOUs no later than 90 days prior to the expiration of this MOU.

Reconciliation of actual costs will occur quarterly. Tracking of in-kind contributions will be completed by reporting of hours for in-kind personnel, and provision of invoices or other documentation for goods provided.

a. Infrastructure Funding

See Section X: List of Attachments.

b. Shared Delivery Cost Funding

See Section X: List of Attachments.

c. Payment Schedule

The parties who are contributing to the costs of the job center(s) intend to pay amounts due to other parties on the schedule in attachment(s). However, recognizing that actual amounts due may vary from the budgeted amount due, appropriation and availability of Federal funding, and other factors could affect a party's ability to pay pursuant to the schedule, the parties agree to robust and ongoing communication regarding the scheduling of actual payments due. The parties agree to act in good faith regarding making payments due to other parties.

IX. Other Provisions

a. Drug and Alcohol-free Workplace

All parties will comply with the Drug-Free Workplace Act of 1988, 41 USC 702 et seq. and 2 CFR part 182, which require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. Failure to comply with these requirements may be cause for suspension or debarment under 2 CFR part 180, as adopted by the U.S. Department of Education at 2 CFR 3485, and the U.S. Department of Labor regulations at 29 CFR part 94.


b. Non-Assignment

Except as otherwise indicated herein, no party may, during the term of this MOU or any renewals of this MOU, assign or subcontract all or any part of the MOU without prior written consent of all other parties.

c. Negligence

All parties to this MOU recognize the partnership consists of various levels of government, not-for-profit, and for-profit entities. Each party to this MOU shall be responsible for injury to persons or property resulting from the negligence on the part of itself, its employees, its agents, or its officers. No party assumes any legal responsibility for any other party's negligent act or omission.

d. Local provisions

 In regards to Attachment C: Services Grid, the NWWIB defines "Access" to each partner program and its services as: 1) Having a program staff member physically present at the one-stop center; 2) Having a staff member from a different partner program physically present at the one-stop center appropriately trained to provide information to customers about the programs,

services, and activities available through partner programs; or 3) Making available a direct linkage through technology to program staff who can provide meaningful information or services. (i) A “direct linkage” means providing direct connection at the one-stop center, within a reasonable time, by phone or through a real-time Web-based communication to a program staff member who can provide program information or services to the customer. (ii) A “direct linkage” cannot exclusively be providing a phone number or computer Web site or providing information, pamphlets, or materials.)

X. List of Attachments

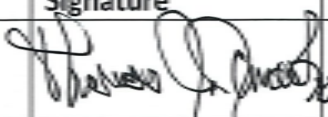
The following attachments for each job center(s) are incorporated as part of this MOU:

- Attachment A:** Infrastructure Funding Agreement(s)(IFA). () Ashland Job Center, Park Falls CEP Office, Spooner CEP Office, Superior Comprehensive Job Center)
- Attachment B:** Shared Delivery Cost Agreement(s)(SDC). () Ashland Job Center, Park Falls CEP Office, Spooner CEP Office, Superior Comprehensive Job Center)
- Attachment C:** Services Grid(s)(SG). () Ashland Job Center, Park Falls CEP Office, Spooner CEP Office, Superior Comprehensive Job Center)
- Attachment D:** SOLAR (Sharing of Local Area Resources) Budget(s). () Ashland Job Center, Park Falls CEP Office, Spooner CEP Office, Superior Comprehensive Job Center)

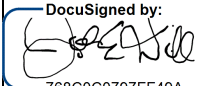



XI. Signatures

The parties acknowledge that they have read the MOU and its attachments, understand them, and agree to be bound by their terms and conditions. The parties agree that the MOU and its attachments are the complete and exclusive agreement between the parties and supersede all proposals, letters of intent or prior agreements, oral or written, and all other communications and representations between the parties relating to the subject matter of the MOU.

The individuals signing below have the authority to commit the party they represent to the terms of the MOU and do so commit by signing below.

WIOA Required Party	Name	Title	Signature	Date
Chief Elected Official	Thomas Mackie	Northwest CEO Consortium		10-7-08

WIOA Required Party	Name	Title	Signature	Date
Local Workforce Development Board	Mari Kay-Nabozny	CEO	DocuSigned by: <i>Mari Kay-Nabozny</i> 988BC35646BC45B	10/7/2022
WIOA Title I Adult	Jeff Muse	Executive Director	DocuSigned by: <i>Jeff Muse</i> 6A80BD4D713846F...	10/10/2022
WIOA Title I Dislocated Worker	Jeff Muse	Executive Director	DocuSigned by: <i>Jeff Muse</i> 6A80BD4D713846F...	10/10/2022
WIOA Title I Youth	Jeff Muse	Executive Director	DocuSigned by: <i>Jeff Muse</i> 6A80BD4D713846F...	10/10/2022
WIOA Title I Job Corps	N/A	N/A		N/A
WIOA Title I National Farmworker Jobs Programs (NFJP)	Jose Martinez	Senior Vice President	DocuSigned by: <i>Jose Martinez</i> 9BA141E85CBB409...	10/17/2022
WIOA Title I Native American programs	Dr. Russell Swagger	President	DocuSigned by: <i>Dr. Russell Swagger</i> 22EB70944714E4...	10/7/2022
WIOA Title I YouthBuild	N/A	N/A		N/A
WIOA Title II Adult Education and Family Literacy Act (AEFLA) program	John Will	President	DocuSigned by: <i>John Will</i> 768C0C0797FF49A...	10/7/2022
	Jeannie Worden	President	DocuSigned by: <i>Jeannie Worden</i> E0752532B7C6453...	10/10/2022
WIOA Title III Wagner-Peyser ES	Pamela McGillivray	DWD Deputy Secretary		
WIOA Title IV Vocational Rehabilitation program	Pamela McGillivray	DWD Deputy Secretary		
Senior Community Service Employment Program (Title V of Older Americans Act of 1965)	Emma Trevino	Vice President of Program Operations	DocuSigned by: <i>Emma Trevino</i> 0E6337488303431...	10/10/2022
Trade Adjustment Assistance (Trade Act of 1974)	Pamela McGillivray	DWD Deputy Secretary		
Jobs for Veterans State Grants (Chapter 41 of Title 38)	Pamela McGillivray	DWD Deputy Secretary		

WIOA Required Party	Name	Title	Signature	Date
Unemployment Compensation programs under state law	Pamela McGillivray	DWD Deputy Secretary		
Reentry Employment Opportunities (REO) program (Second Chance Act of 2007)	N/A	N/A		N/A
Career and technical education programs at post-secondary level, authorized under Carl D. Perkins Career and Technical Education Act of 2006	John Will	President	DocuSigned by:  768C0C0797FF49A...	10/7/2022
	Jeannie Worden	President	DocuSigned by:  E0752532B7C6453	10/10/2022
Community Services Block Grant employment and training activities (Community Services Block Grant Act)	Sheldon Johnson	Executive Director	DocuSigned by:  1540C56E999048B...	10/11/2022
Department of Housing and Urban Development (HUD) employment and training programs	N/A	N/A		N/A
Non-Required but Allowable Party	Name	Title	Signature	Date
Temporary Assistance for Needy Families (TANF/ FSET)	Christian Blaisdell	CEO	DocuSigned by:  E3C9B67B9453498...	10/7/2022

WIOA Required Party	Name	Title	Signature	Date

ATTACHMENT A: INFRASTRUCTURE FUNDING AGREEMENT

This Infrastructure Funding Agreement (IFA) shall determine how the parties to the MOU will fund the infrastructure costs at the Ashland Job Center. The IFA is effective on July 1, 2022 and shall expire on June 30, 2023. The following parties are participating in the IFA: CEP.

Infrastructure costs are defined as non-personnel costs necessary for job center operations. These costs include, but are not limited to, facility rentals, utilities, maintenance, equipment (including but not limited to assessment-related and assistive technology), common identifier (American Job Center Network) costs, technology, and supplies.

The infrastructure costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to infrastructure costs have been negotiated between one-stop partners, the Chief Local Elected Official Tom Mackie and the Northwest Wisconsin Workforce Investment Board. Infrastructure funding has been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the IFA are contributing to the infrastructure costs in accordance with their proportionate uses and relative benefits received. The parties participating in the IFA have negotiated in good faith and agree to regularly communicate regarding the

Ashland Job Center Budget. The parties have used the following steps to reach consensus on infrastructure funding, including, if applicable, a description of costs contained in individual party leases:

• May 2022 - Northwest Wisconsin Workforce Investment Board (NWWIB) receives draft guidance from DWD and engages the OSO partners in budget discussions and any revisions from the PY 21 MOU • June 16- NWWIB presents the OSO MOU and budgets to the Chief Elected Officials for review and agreement • June 24 NWWIB Board will meet and complete final approval • June 25 the NWWIB will submit finalized documents to DWD.

Costs have been allocated using FTE calculations.

To ensure equitable benefit among the one-stop parties participating in the IFA, the IFA shall be reviewed quarterly and modified, as necessary. The Northwest Wisconsin Workforce Investment Board shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the Northwest Wisconsin Workforce Investment

Board) and all parties participating in the IFA in writing at the addresses contained in the MOU. The written notice must describe steps taken by the parties to achieve consensus on infrastructure funding. The (Enter Local Workforce Development Board) Northwest Wisconsin Workforce Investment Board) must respond in writing to the parties participating in the IFA within 30 days of the written notice.

Please see the attachment for the (Enter Job Center Name) Ashland Job Center) Budget, which includes the infrastructure costs budget, cost allocation methodologies, and party payment schedules pursuant to this IFA.

ATTACHMENT B: SHARED DELIVERY COSTS AGREEMENT

This Shared Delivery Costs Agreement (SDCA) shall determine how the parties will fund the shared delivery costs at the (Ashland Job Center). The SDCA is effective on (July 1, 2022) and shall expire on (June 30, 2023). The following parties are participating in the SDCA: (CEP).

Shared delivery costs must include career services as described in WIOA sec. 134(c)(2), and may include other shared costs. Shared delivery costs may include the costs of shared services that are authorized for and may be commonly provided by a party to any individual, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other one-stop parties, and business services. Shared delivery costs may include salary and fringe for staffing, shared costs of providing language access to limited English proficiency (LEP) individuals, and American Sign language (ASL) services to persons who are deaf or hard of hearing.

The shared delivery costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to shared delivery costs have been negotiated between one-stop partners, the Chief Local Elected Official (Tom Mackie), and the (Northwest Wisconsin Workforce Investment Board). Shared delivery costs been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the SDCA are contributing to the shared delivery costs in accordance with their proportionate uses and relative benefits received. The parties participating in the SDCA have negotiated in good faith and agree to regularly communicate regarding the (Ashland Job Center) Budget.

To ensure equitable benefit among the one-stop parties participating in the SDCA, the SDCA shall be reviewed quarterly and modified as necessary. The (Northwest Wisconsin Workforce Investment Board) shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the (Northwest Wisconsin Workforce Investment Board) and all parties participating in the SDCA in writing at the addresses contained in the MOU. The written notice must describe steps taken by the parties to achieve consensus on shared delivery cost funding. The (Northwest Wisconsin Workforce Investment Board) must respond in writing to the parties participating in the SDCA within 30 days of the written notice.

Please see the attachment for the (Ashland Job Center) Budget, which includes the shared delivery costs budget, cost allocation methodologies, and party payment schedules pursuant to this SDCA.



Budget "116-A" - In Review

Budget Information

Job Center Budget	\$23,888
Program Year	2022
WDA	Northwest
Job Center	Ashland CEP Office
Budget Number	116
Status	In Review
Budget Start Date	07/01/2022
Budget End Date	06/30/2023

Partners

Note: Partner allocation percentages have been rounded to two decimal places.

Partner	SQ FT	SQ FT %	FTE	FTE %	Customer Count	Customer Count %	Custom	Custom %
CEP	100	100%	11.00	100%				
Total	100	100%	11.00	100%	0.00	100%	0	100%

Details

Infrastructure Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Equipment (Copier, Computers, Furniture)	\$489	FTE	CEP	<input type="checkbox"/>
Resource Room Phones and Phone Lines/Internet	\$986	FTE	CEP	<input type="checkbox"/>
Total	\$1,475			

Shared Delivery Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Receptionist (salary, fringe, etc.)	\$22,333	FTE	CEP	<input type="checkbox"/>
Resource Room Materials	\$80	FTE	CEP	<input type="checkbox"/>
Total	\$22,413			

Cash Contributions

Budget Line	Amount	Allocation Type	Partner
Total	\$0		

Budget Comments

Manual Allocation

Infrastructure Costs

There are no Manual Allocation Lines to view.

Shared Delivery Costs

There are no Manual Allocation Lines to view.

Cash Contributions

There are no Manual Allocation Lines to view.

Distribution

Budget Line / Partner	Budget	CEP
Equipment (Copier, Computers, Furniture)	\$489	\$489
Receptionist (salary, fringe, etc.)	\$22,333	\$22,333
Resource Room Materials	\$80	\$80
Resource Room Phones and Phone Lines/Internet	\$986	\$986
Partner share of budget	\$23,888	\$23,888
Direct Payor Amount	\$23,888	\$23,888
Amount to pay or (receive)	\$0	\$0

Payment Schedule

Budget Partner		CEP	
Amount to pay or (receive)		\$0	

Frequency

The Payment Schedule grid below should be included with the MOU

Comments

ATTACHMENT A: INFRASTRUCTURE FUNDING AGREEMENT

This Infrastructure Funding Agreement (IFA) shall determine how the parties to the MOU will fund the infrastructure costs at the Park Falls CEP Office. The IFA is effective on July 1, 2022 and shall expire on June 30, 2023. The following parties are participating in the IFA: CEP.

Infrastructure costs are defined as non-personnel costs necessary for job center operations. These costs include, but are not limited to, facility rentals, utilities, maintenance, equipment (including but not limited to assessment-related and assistive technology), common identifier (American Job Center Network) costs, technology, and supplies.

The infrastructure costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to infrastructure costs have been negotiated between one-stop partners, the Chief Local Elected Official Tom Mackie, and the Northwest Wisconsin Workforce Investment Board. Infrastructure funding has been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the IFA are contributing to the infrastructure costs in accordance with their proportionate uses and relative benefits received. The parties participating in the IFA have negotiated in good faith and agree to regularly communicate regarding the

Park Falls CEP Office Budget. The parties have used the following steps to reach consensus on infrastructure funding, including, if applicable, a description of costs contained in individual party leases:

• May 2022 - Northwest Wisconsin Workforce Investment Board (NWWIB) receives draft guidance from DWD and engages the OSO partners in budget discussions and any revisions from the PY 20 MOU • June 16- NWWIB presents the OSO MOU and budgets to the Chief Elected Officials for review and agreement • June NWWIB Board will meet and complete approval • June 25 the NWWIB will submit finalized documents to DWD.

Costs have been allocated using FTE calculations.

To ensure equitable benefit among the one-stop parties participating in the IFA, the IFA shall be reviewed quarterly and modified, as necessary. The Northwest Wisconsin Workforce Investment Board shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the Northwest Wisconsin Workforce Investment

Board) and all parties participating in the IFA in writing at the addresses contained in the MOU. The written notice must describe steps taken by the parties to achieve consensus on infrastructure funding. The (Enter Local Workforce Development Board) Northwest Wisconsin Workforce Investment Board) must respond in writing to the parties participating in the IFA within 30 days of the written notice.

Please see the attachment for the (Enter Job Center Name) Park Falls CEP Office) Budget, which includes the infrastructure costs budget, cost allocation methodologies, and party payment schedules pursuant to this IFA.

ATTACHMENT B: SHARED DELIVERY COSTS AGREEMENT

This Shared Delivery Costs Agreement (SDCA) shall determine how the parties will fund the shared delivery costs at the (Park Falls CEP Office). The SDCA is effective on (July 1, 2022) and shall expire on (June 30, 2023). The following parties are participating in the SDCA: (CEP).

Shared delivery costs must include career services as described in WIOA sec. 134(c)(2), and may include other shared costs. Shared delivery costs may include the costs of shared services that are authorized for and may be commonly provided by a party to any individual, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other one-stop parties, and business services. Shared delivery costs may include salary and fringe for staffing, shared costs of providing language access to limited English proficiency (LEP) individuals, and American Sign language (ASL) services to persons who are deaf or hard of hearing.

The shared delivery costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to shared delivery costs have been negotiated between one-stop partners, the Chief Local Elected Official (Tom Mackie), and the (Northwest Wisconsin Workforce Investment Board). Shared delivery costs been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the SDCA are contributing to the shared delivery costs in accordance with their proportionate uses and relative benefits received. The parties participating in the SDCA have negotiated in good faith and agree to regularly communicate regarding the (Park Falls CEP Office) Budget.

To ensure equitable benefit among the one-stop parties participating in the SDCA, the SDCA shall be reviewed quarterly and modified as necessary. The (Northwest Wisconsin Workforce Investment Board) shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the (Northwest Wisconsin Workforce Investment Board) and all parties participating in the SDCA in writing at the addresses contained in the MOU. The written notice must describe steps taken by the parties to achieve consensus on shared delivery cost funding. The (Northwest Wisconsin Workforce Investment Board) must respond in writing to the parties participating in the SDCA within 30 days of the written notice.

Please see the attachment for the (Park Falls CEP Office) Budget, which includes the shared delivery costs budget, cost allocation methodologies, and party payment schedules pursuant to this SDCA.



Attachment C

Budget "120-A" - In Review

Budget Information

Job Center Budget	\$24,883
Program Year	2022
WDA	Northwest
Job Center	Park Falls CEP Office
Budget Number	120
Status	In Review
Budget Start Date	07/01/2022
Budget End Date	06/30/2023

Partners

Note: Partner allocation percentages have been rounded to two decimal places.

Partner	SQ FT	SQ FT %	FTE	FTE %	Customer Count	Customer Count %	Custom	Custom %
CEP			2.00	100%				
Total	0	100%	2.00	100%	0.00	100%	0	100%

Details

Infrastructure Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Equipment (Copier, Computers, Furniture)	\$200	FTE	CEP	<input type="checkbox"/>
Resource Room Phones and Phone Lines/Internet	\$1,500	FTE	CEP	<input type="checkbox"/>
Total	\$1,700			

Shared Delivery Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Receptionist (salary, fringe, etc.)	\$21,683	FTE	CEP	<input type="checkbox"/>
Resource Room Materials	\$1,500	FTE	CEP	<input type="checkbox"/>
Total	\$23,183			

Cash Contributions

Budget Line	Amount	Allocation Type	Partner
Total	\$0		

Budget Comments

Manual Allocation

Infrastructure Costs

There are no Manual Allocation Lines to view.

Shared Delivery Costs

There are no Manual Allocation Lines to view.

Cash Contributions

There are no Manual Allocation Lines to view.

Distribution

Budget Line / Partner	Budget	CEP
Equipment (Copier, Computers, Furniture)	\$200	\$200
Receptionist (salary, fringe, etc.)	\$21,683	\$21,683
Resource Room Materials	\$1,500	\$1,500
Resource Room Phones and Phone Lines/Internet	\$1,500	\$1,500
Partner share of budget	\$24,883	\$24,883
Direct Payor Amount	\$24,883	\$24,883
Amount to pay or (receive)	\$0	\$0

Payment Schedule

Budget Partner		CEP	
Amount to pay or (receive)		\$0	

Frequency

The Payment Schedule grid below should be included with the MOU

Comments

ATTACHMENT A: INFRASTRUCTURE FUNDING AGREEMENT

This Infrastructure Funding Agreement (IFA) shall determine how the parties to the MOU will fund the infrastructure costs at the (Spooner CEP Office). The IFA is effective on (July 1st, 2022) and shall expire on (June 30, 2023). The following parties are participating in the IFA: CEP, SER Jobs for Progress National, Inc).

Infrastructure costs are defined as non-personnel costs necessary for job center operations. These costs include, but are not limited to, facility rentals, utilities, maintenance, equipment (including but not limited to assessment-related and assistive technology), common identifier (American Job Center Network) costs, technology, and supplies.

The infrastructure costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to infrastructure costs have been negotiated between one-stop partners, the Chief Local Elected Official (Tom Mackie), and the (Northwest Wisconsin Workforce Investment Board). Infrastructure funding has been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the IFA are contributing to the infrastructure costs in accordance with their proportionate uses and relative benefits received. The parties participating in the IFA have negotiated in good faith and agree to regularly communicate regarding the (Spooner CEP Office) Budget. The parties have used the following steps to reach consensus on infrastructure funding, including, if applicable, a description of costs contained in individual party leases:

• May 2022 - Northwest Wisconsin Workforce Investment Board (NWWIB) receives draft guidance from DWD and engages the OSO partners in budget discussions and any revisions from the PY 20 MOU • June 16- NWWIB presents the OSO MOU and budgets to the Chief Elected Officials for review and agreement • June 24 NWWIB Board will meet and complete final approval • June 25 the NWWIB will submit finalized documents to DWD. All costs have been allocated based on FTE).

To ensure equitable benefit among the one-stop parties participating in the IFA, the IFA shall be reviewed quarterly and modified as necessary. The (Northwest Wisconsin Workforce Investment Board) shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the (Northwest Wisconsin Workforce Investment Board) and all parties participating in the IFA in writing at the addresses contained in the MOU.

The written notice must describe steps taken by the parties to achieve consensus on infrastructure funding. The Northwest Wisconsin Workforce Investment Board must respond in writing to the parties participating in the IFA within 30 days of the written notice.

Please see the attachment for the Spooner CEP Office Budget, which includes the infrastructure costs budget, cost allocation methodologies, and party payment schedules pursuant to this IFA.

ATTACHMENT B: SHARED DELIVERY COSTS AGREEMENT

This Shared Delivery Costs Agreement (SDCA) shall determine how the parties will fund the shared delivery costs at the (Spooner CEP Office). The SDCA is effective on (July 1, 2022) and shall expire on (June 30, 2023). The following parties are participating in the SDCA: (CEP, SER Jobs for Progress National, Inc).

Shared delivery costs must include career services as described in WIOA sec. 134(c)(2), and may include other shared costs. Shared delivery costs may include the costs of shared services that are authorized for and may be commonly provided by a party to any individual, such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet such needs, referrals to other one-stop parties, and business services. Shared delivery costs may include salary and fringe for staffing, shared costs of providing language access to limited English proficiency (LEP) individuals, and American Sign language (ASL) services to persons who are deaf or hard of hearing.

The shared delivery costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to shared delivery costs have been negotiated between one-stop partners, the Chief Local Elected Official (Tom Mackie), and the (Northwest Wisconsin Workforce Investment Board). Shared delivery costs been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the SDCA are contributing to the shared delivery costs in accordance with their proportionate uses and relative benefits received. The parties participating in the SDCA have negotiated in good faith and agree to regularly communicate regarding the (Spooner CEP Office) Budget.

To ensure equitable benefit among the one-stop parties participating in the SDCA, the SDCA shall be reviewed quarterly and modified as necessary. The (Northwest Wisconsin Workforce Investment Board) shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the (Northwest Wisconsin Workforce Investment Board) and all parties participating in the SDCA in writing at the addresses contained in the MOU. The written notice must describe steps taken by the parties to achieve consensus on shared delivery cost funding. The (Northwest Wisconsin Workforce Investment

Board) must respond in writing to the parties participating in the SDCA within 30 days of the written notice.

Please see the attachment for the (Enter Job Center Name) Spooner CEP Office) Budget, which includes the shared delivery costs budget, cost allocation methodologies, and party payment schedules pursuant to this SDCA.



Attachment C

Budget "115-A" - In Review

Budget Information

Job Center Budget	\$20,632
Program Year	2022
WDA	Northwest
Job Center	Spoooner CEP Office
Budget Number	115
Status	In Review
Budget Start Date	07/01/2022
Budget End Date	06/30/2023

Partners

Note: Partner allocation percentages have been rounded to two decimal places.

Partner	SQ FT	SQ FT %	FTE	FTE %	Customer Count	Customer Count %	Custom	Custom %
CEP			4.00	97.56%				
SER-National - SCEP WI			0.10	2.44%				
Total	0	100%	4.10	100%	0.00	100%	0	100%

Details

Infrastructure Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Equipment (Copier, Computers, Furniture)	\$150	FTE	CEP	<input type="checkbox"/>
Resource Room Phones and Phone Lines/Internet	\$1,500	FTE	CEP	<input type="checkbox"/>
Total	\$1,650			

Shared Delivery Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Outreach	\$503	FTE	SER-National - SCEP WI	<input type="checkbox"/>
Receptionist (salary, fringe, etc.)	\$18,399	FTE	CEP	<input type="checkbox"/>
Resource Room Materials	\$80	FTE	CEP	<input type="checkbox"/>
Total	\$18,982			

Cash Contributions

Budget Line	Amount	Allocation Type	Partner
Total	\$0		

Budget Comments

Manual Allocation

Infrastructure Costs

There are no Manual Allocation Lines to view.

Shared Delivery Costs

There are no Manual Allocation Lines to view.

Cash Contributions

There are no Manual Allocation Lines to view.

Distribution

Budget Line / Partner	Budget	CEP	SER-National - SCEP WI
Equipment (Copier, Computers, Furniture)	\$150	\$146	\$4
Outreach	\$503	\$491	\$12
Receptionist (salary, fringe, etc.)	\$18,399	\$17,950	\$449
Resource Room Materials	\$80	\$78	\$2
Resource Room Phones and Phone Lines/Internet	\$1,500	\$1,463	\$37
Partner share of budget	\$20,632	\$20,129	\$503
Direct Payor Amount	\$20,632	\$20,129	\$503
Amount to pay or (receive)	\$0	\$0	\$0

Payment Schedule

Budget Partner	CEP	SER-National - SCEP WI	
Amount to pay or (receive)	\$0	\$0	

Frequency

The Payment Schedule grid below should be included with the MOU

Comments

ATTACHMENT A: INFRASTRUCTURE FUNDING AGREEMENT

This Infrastructure Funding Agreement (IFA) shall determine how the parties to the MOU will fund the infrastructure costs at the Enter Job Center Name Superior Comprehensive Job Center).

The IFA is effective on Enter effective date of MOU July 1, 2022) and shall expire on Enter expiration date of MOU June 30, 2023). The following parties are participating in the

IFA: Enter all party names to IFA CEP, DWD-DET, DWD -OVES, DVR, Workforce Resource, Inc, INA, NJFP, AEFLA, SCSCEP, Carl Perkins, TANF .

Infrastructure costs are defined as non-personnel costs necessary for job center operations. These costs include, but are not limited to, facility rentals, utilities, maintenance, equipment (including but not limited to assessment-related and assistive technology), common identifier (American Job Center Network) costs, technology, and supplies.

The infrastructure costs are funded through cash and fairly evaluated non-cash and third-party in-kind partner contributions. Contributions to infrastructure costs have been negotiated between one-stop partners, the Chief Local Elected Official Enter Chief Elected Official Name Tom Mackie ,) and the Enter Local Workforce Development Board Northwest Wisconsin Workforce Investment Board) Infrastructure funding has been calculated in accordance with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, and the infrastructure costs are allowable, reasonable, necessary, and allocable.

The parties participating in the IFA are contributing to the infrastructure costs in accordance with their proportionate uses and relative benefits received. The parties participating in the IFA have negotiated in good faith and agree to regularly communicate regarding the Enter Job Center Name Superior Comprehensive Job Center) Budget. The parties have used the following steps to reach consensus on infrastructure funding, including, if applicable, a description of costs contained in individual party leases:

Enter local information • May 2022 - Northwest Wisconsin Workforce Investment Board (NWWIB) receives draft guidance from DWD and engages the OSO partners in budget discussions and any revisions from the PY 20 MOU • June 16- NWWIB presents the OSO MOU and budgets to the Chief Elected Officials for review and agreement • June 24 NWWIB Board will meet and complete final approval • June 25 the NWWIB will submit finalized documents to DWD. Costs have been allocated using FTE calculations).

To ensure equitable benefit among the one-stop parties participating in the IFA, the IFA shall be reviewed quarterly and modified as necessary. The Enter Local Workforce Development Board Northwest Wisconsin Workforce Investment Board) shall work with the parties to achieve consensus and informally mediate any conflicts among the parties. If consensus cannot be reached, a party must notify the Enter Local Workforce Development Board Northwest Wisconsin Workforce Investment Board) and all parties participating in the IFA in writing at the addresses contained in the MOU. The

written notice must describe steps taken by the parties to achieve consensus on infrastructure funding. The Northwest Wisconsin Workforce Investment Board) must respond in writing to the parties participating in the IFA within 30 days of the written notice.

Please see the attachment for the Superior Comprehensive Job Center) Budget, which includes the infrastructure costs budget, cost allocation methodologies, and party payment schedules pursuant to this IFA.



Budget "147-A" - In Review

Budget Information

Job Center Budget	\$29,724
Program Year	2022
WDA	Northwest
Job Center	Superior Job Center
Budget Number	147
Status	In Review
Budget Start Date	07/01/2022
Budget End Date	06/30/2023

Partners

Note: Partner allocation percentages have been rounded to two decimal places.

Partner	SQ FT	SQ FT %	FTE	FTE %	Customer Count	Customer Count %	Custom	Custom %
CEP	1,538	22.67%	2.50	29.41%				
DWD-DET	1,933	28.49%	1.00	11.76%				
DWD-DET-OVES	333	4.91%	1.00	11.76%				
DWD-DVR	1,455	21.44%	2.00	23.53%				
Workforce Resource - W2	1,526	22.49%	2.00	23.53%				
Total	6,785	100%	8.50	100%	0.00	100%	0	100%

Details

Infrastructure Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
General Supplies	\$800	FTE	DWD-DET	<input type="checkbox"/>
Resource Room Phones and Phone Lines/Internet	\$4,018	FTE	DWD-DET	<input type="checkbox"/>
Total	\$4,818			

Shared Delivery Costs

Budget Line	Amount	Allocation Type	Partner	In Kind
Receptionist (salary, fringe, etc.)	\$13,829	FTE	Workforce Resource - W2	<input type="checkbox"/>
Receptionist (salary, fringe, etc.)	\$11,077	FTE	CEP	<input type="checkbox"/>
Total	\$24,906			

Cash Contributions

Budget Line	Amount	Allocation Type	Partner
Total	\$0		

Budget Comments

Manual Allocation

Infrastructure Costs

There are no Manual Allocation Lines to view.

Shared Delivery Costs

There are no Manual Allocation Lines to view.

Cash Contributions

There are no Manual Allocation Lines to view.

Distribution

Budget Line / Partner	Budget	CEP	DWD- DET	DWD- DET- OVES	DWD- DVR	Workforce Resource - W2
General Supplies	\$800	\$235	\$94	\$94	\$188	\$188
Receptionist (salary, fringe, etc.)	\$13,829	\$4,067	\$1,627	\$1,627	\$3,254	\$3,254
Receptionist (salary, fringe, etc.)	\$11,077	\$3,258	\$1,303	\$1,303	\$2,606	\$2,606
Resource Room Phones and Phone Lines/Internet	\$4,018	\$1,182	\$473	\$473	\$945	\$945
Partner share of budget	\$29,724	\$8,742	\$3,497	\$3,497	\$6,994	\$6,994
Direct Payor Amount	\$29,724	\$11,077	\$4,818	\$0	\$0	\$13,829
Amount to pay or (receive)	\$0	(\$2,335)	(\$1,321)	\$3,497	\$6,994	(\$6,835)

Payment Schedule

Budget Partner	CEP	DWD-DET	DWD-DET-OVES
Amount to pay or (receive)	(\$2,335)	(\$1,321)	\$3,497



Frequency

The Payment Schedule grid below should be included with the MOU

Comments

ATTACHMENT C: SERVICES GRID

A summary of services, including employment, training, and business activities for the Enter Job Center Name Superior Comprehensive Job Center, Ashland Job center, Park Falls CEP Office, Spooner CEP Office, Philips NTC Campus Job Center, WITC- Hayward Outreach Site Job Center, WITC- Ladysmith Outreach Site D is found in the tables below.

Codes: O = onsite (program staff member is physically present)
 TS = trained staff (staff from different partner program is physically present and appropriately trained to provide information)
 DL = direct linkage (available through technology to program staff who can provide meaningful information or services)

Per 20 CFR 678.305(d), the following is a description of the training of different partner program staff (TS, above) that provide meaningful access: On a biannual basis all One Stop Operator partners participate in a two hour cross training session that is arranged by the OSO. This training focuses on the various partner services, provides tangible resources to the partner staff for referrals and technology and the training as well as all the resources provided by partners is archived on the NWWIB website for later review or training of new partner staff.

Per 20 CFR 678.305(d), the following is a description of the direct linkage (DL, above) that is utilized to provide meaningful access: All required Partner agency staffs should know enough about the other programs and services to screen a participant to determine appropriate referrals. Whenever possible, the referring staff should directly contact the staff receiving the referral to facilitate seamless delivery of services. Give participants enough information to understand why they are being referred so that they may have appropriate expectations of the agency to which they are being referred real-time, web-based communication to a program staff member with the competency and authority to assist the participant with applying for, or obtaining, program benefits or services.

Basic Career Services (per 20 CFR 678.430(a))	Eligibility det. for I-B programs	Job center outreach, intake, and orientation	Initial assessment of skill levels, aptitudes, abilities, support needs	Labor exchange services	Referrals to and coord. with other programs and services	Provision of workforce and LMI data	Provision of information on ETP performance and program costs	Provision of local performance measures and job center performance	Info and referrals to supportive services	Provision of info and assistance on filing UI claims	Assistance est. eligibility for financial aid for training /education not provided under WIOA
Title I Adult	O	O	O	O	O	O	O	O	O	O	O
Title I Youth	O	O	O	O	O	O	O	O	O	O	O
Title I DW	O	O	O	O	O	O	O	O	O	O	O

Job Corps	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NFJP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NA	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
YouthBuild	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS
Title II	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title III	O	O	O	O	O	O	O	O	O	O	O
Title IV	O	O	O	O	O	O	O	O	O	O	O
SCSEP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
TAA	O	O	O	O	O	O	O	O	O	O	O
JVSG	O	O	O	O	O	O	O	O	O	O	O
UI	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
REO	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Perkins	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
CSBG	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
HUD	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DLO

Per 652.207(b)(4), the labor exchange services provided under the Wagner-Peyser Act in the local area are as follows:

describe labor exchange services Provide a means for job seekers to view jobs and employers to post jobs (Via: JCW); business outreach/assist with job fairs/on-site recruitments; LMI; Career counselling services; Rapid response services for dislocated workers; Unemployment Insurance (UI) resources; Trade Adjustment Assistance(TAA) D).

Individualized Career Services (per 20 CFR 678.430(b))	Comp. and spec. assessments of skill levels and service needs of A, DW	IEP development	Group counsel	Indiv. counsel	Career planning	ST pre-voc. services	Internships and WEX	Workforce prep. activities	Financial literacy services	Out of area job search assistance and relocation	Eng. lang. acquisition and integrate ed. and training progs.	Follow-up to A, DW
Title I Adult	O	O	O	O	O	O	O	O	DL	O	DL	O
Title I Youth	O	O	O	O	O	O	O	O	DL	O	DL	O
Title I DW	O	O	O	O	O	O	O	O	DL	O	DL	O
Job Corps	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NFJP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NA	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
YouthBuild	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS	TS
Title II	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL

Title III	O	O	O	O	O	O	O	O	O	O	O	O
Title IV	O	O	O	O	O	O	O	O	O	O	O	O
SCSEP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
TAA	O	O	O	O	O	O	O	O	O	O	O	O
JVSG	O	O	O	O	O	O	O	O	O	O	O	O
UI	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
REO	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Perkins	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
CSBG	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
HUD	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL

Training Services (per 20 CFR 678.200)	Occ. Skills training	OJT	Incumbent worker training	Progs. combining workplace training with related instruction	Training operated by private sector	Skill upgrading and retraining	Entrepreneurial training	Transitional jobs	Job readiness training provided in combo. With services in this section	Adult ed. and literacy activities, incl. ELL	Customized training
Title I Adult	O	O	O	O	O	O	DL	O	O	DL	O
Title I Youth	O	O	O	O	O	O	DL	O	O	DL	O
Title I DW	O	O	O	O	O	O	DL	O	O	DL	O
Job Corps	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NFJP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title I NA	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
YouthBuild	O	O	O	O	O	O	DL	DL	DL	DL	TS
Title II	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Title III	O	O	O	O	O	O	O	O	O	DL	O
Title IV	O	O	O	O	O	O	O	O	O	DL	O
SCSEP	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
TAA	O	O	O	O	O	O	O	DL	DL	DL	O
JVSG	O	O	O	O	O	O	O	O	O	O	O
UI	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
REO	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
Perkins	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
CSBG	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL
HUD	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL	DL

Business Services	Labor exchange activities	LMI	Develop, convene or implement industry or sector partnerships	Customized business services: optional, please describe. Industry specific training, Fast Forward Grants Assistance, Talent Retention and Attraction
Title I Adult	O	O	O	DL
Title I Youth	O	O	O	DL
Title I DW	O	O	O	DL
Job Corps	DL	DL	DL	DL
Title I NFJP	DL	DL	DL	DL
Title I NA	DL	DL	DL	DL
YouthBuild	DL	O	DL	DL
Title II	DL	DL	TS	DL
Title III	O	O	O	DL
Title IV	O	O	O	DL
SCSEP	DL	O	O	DL
TAA	DL	O	TS	DL
JVSG	O	O	DL	DL
UI	DL	DL	DL	DL
REO	DL	DL	DL	DL
Perkins	DL	DL	DL	DL
CSBG	DL	DL	DL	DL
HUD	DL	DL	DL	DL